



**Education**  
School, University

Enhance collaboration  
& improve operational  
efficiency



## Education | School, University, Training center

### Make your field team more efficient

To increase operational efficiency and enhance collaboration, educational institutions at all levels must continually innovate and find better approaches to overcome challenges associated with document sharing and management.

Open Bee™ digital solutions help schools, universities, training centers streamline their critical business operations by eliminating process bottlenecks created by paper.

Primary Use Case	Ideal Applications	
Document Management	<ul style="list-style-type: none"> <li>&gt; Eliminate paper, centralize information and enhance collaboration so that all your departments (Admin, Finance, HR) can work more efficiently</li> <li>&gt; Quickly &amp; securely retrieve files from multiple locations</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Admissions</li> <li>&gt; Attendance Sheets</li> <li>&gt; Salary Information</li> <li>&gt; Committee Meeting Minutes</li> <li>&gt; Student Files</li> <li>&gt; Student Transcripts</li> <li>&gt; Standardized Tests</li> <li>&gt; Medical Records</li> <li>&gt; Forms</li> </ul>

Other Use Case	Ideal Applications	Other Use Case	Ideal Applications
Electronic Form/ Workflow	<ul style="list-style-type: none"> <li>&gt; Build custom applications to streamline your processes with customized e-forms and automated workflows</li> </ul>	Digital Workspace	<ul style="list-style-type: none"> <li>&gt; Create a hub for teamwork so students, teachers and staff can work on projects together</li> <li>&gt; Empowers students to work online or offline anytime, anywhere</li> </ul>